

## MOP

# Management of Portfolios<sup>®</sup> Foundation and Practitioner Certification

5 Days

Project portfolio management ensures that your organization selects and manages the projects and programs which make the best contribution to your corporate objectives. Portfolio managers do this by establishing a clear line of sight between strategy and delivery of the portfolio.

# LEARNING OBJECTIVES

The course dates on this page include both the Foundation and Practitioner Certification and take 5 days to complete.

## At the end of this course, you will be able to:

- Prioritize projects and programs according to strategic needs
- Balance the competing needs of change management and business as usual
- Create a Portfolio Strategy and Delivery Plan to align with corporate objectives
- Apply portfolio management techniques such as decision conferencing and multi-criteria analysis
- Improve management control of the portfolio using stage gates and management by exception
- Reduce overall risk by establishing dependencies between projects and programs
- Provide an energized change culture to ensure people are engaged and focused on delivering change

### MoP<sup>®</sup> helps organizations to:

- Choose the right projects and programmes, delivering a measurable contribution to strategic objectives
- Remove redundant and duplicate projects and programmes
- Realize benefits that align with corporate strategy
- Report effectively to improve transparency, accountability and corporate governance



# WHO SHOULD ATTEND

- C-level executives including: CFOs, CAOs, COOs, CIOs and Executive / Senior VPs
- Senior managers responsible for long-term planning and strategy
- Portfolio / Program Office staff who manage portfolio delivery or enable portfolio level decision making
- Portfolio, Program or Senior Project Managers responsible for delivering change initiatives in the portfolio

## PREREQUISITES

There are no prerequisites for this course. You should be working in or have a good knowledge of project portfolio management or be a senior project manager. You need to complete some study before the course.

# **MATERIALS AND FEES**

The fee for this course includes the exam vouchers and textbook. We will provide all the reading materials you need so you will be well prepared before you come to class.



# **EXAM INFORMATION**

### **MoP®** Foundation exam:

This exam is designed to test your knowledge and understanding of MoP®

- 40 minutes
- 50 multiple choice questions with 1 mark for each question
- Closed book exam
- 50% needed to pass so a score of 25 / 50 is required

#### **MoP®** Practitioner exam:

The Practitioner exam tests your ability to apply the MoP® guidance to a realistic scenario. You are required to show that you can analyze situations and make decisions using the standard appropriately. You must pass the Foundation exam to sit the Practitioner

- 3 hours
- 4 Objective Testing style questions with 20 points per question. A total of 80 marks are available
- Questions are in different formats including classic multiple choice, matching, sequencing and assertion / reason
- Open book exam, but only the official MoP manual can be used
- 50% needed to pass so a score of 40 / 80 is required

Take2 Re-sit Exam Service may be purchased prior to sitting your initial exam. It allows you to re-sit your exam within 6 months of your initial exam date. You will be notified by e-mail that a re-sit exam is available and you will be invited to schedule it and take it exclusively through PeopleCert Online Proctoring from the comfort of your home or office (webcam required).

As of January 2023, MoP® Foundation and Practitioner certificates expire after 3 years and exams must be retaken to keep certificates active. It is also possible to accumulate 20 continuous development points in the AXELOS membership in order to maintain an active MoP® certification status.

These MoP courses are offered by Okazy Consulting through license to Algonquin College Corporate Training. Algonquin College Corporate Training has been accredited by PEOPLECERT as Accredited Training Organization (ATO). Algonquin College Corporate Training has been approved to deliver MoP<sup>®</sup> courses and exams.

Algonquin College Corporate Training is an Authorized Training Partner of the Project Management Institute. PMP's can claim 26 PDUs for this course (6 Ways of working, 10 Power skills, 10 Business acumen).

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Algonquin College Corporate Training specializes in industry-focused training solutions that equip employees with the knowledge, skills and expertise needed to succeed in their day-to-day work, to advance in their careers and to build organizational capacity.

# **HOW TO REGISTER**

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